

### 1 INTAKE | REFERRAL | ADMISSION

- Referral entry / processing
- Automated benefit eligibility verification
- \* Document Management – **CareDocuments**

### 3 CAREGIVER MANAGEMENT

- Manage caregivers, contractors, administrative associates
- Compliance tracking & management
- Availability management
- Security management
- EVV management & reporting

### 5 POINT OF CARE

- On-line & off-line visit notes / forms entry
- Integrated with orders & care plan
- Customizable forms
- Electronic patient & associate signatures

### 7 BILLING & PAYROLL

- Payer master files for all payers
- Billing requirements / rules for all payers
- Authorization tracking & management
- Benefit eligibility tracking (ongoing)
- Automated billing for all eligible payers
- Integrated collections / AR management
- Payroll reporting
- Service verification for accurate billing & payroll information

### 2 CLIENT HEALTH RECORD

- Integrated comprehensive EMR
- Streamlined document workflow – **CareDocuments**
- Secure internal messaging
- Built-in compliance workflows & alerts
- Orders tracking/compliance
- QA review process
- Patient / family portal
- Physician web portal

### 4 INTEGRATED SCHEDULING

- Follows physician orders
- Follows services requested for paraprofessionals
- Checks payer authorization required
- Caregiver matching based on compliance, available & territory
- Mass scheduling assignment
- Missed visit management & reporting

### 6 DATA ANALYSIS & REPORTING

- Dashboard displays agency's performance
- Minute by minute reporting for ongoing agency activity
- Complete workflow management
- Ad hoc & standard reports

### 8 INTEROPERABILITY CAREFICIENT CONNECT

- Interoperability engine interfacing data exchange
- Seamless integration with suite of third party providers

